

# Reporting format and guidance for private sector entities

This form is designed to enable all NSAs, including tourist establishment to voluntarily report (mandated, once the regulations are in place), climate-relevant investments and initiatives. Submitted data will inform national reporting and strengthen recognition of contributions by non-state actors to climate goals.

This should be done using a standardized classification and reporting template, either integrated into an existing portal or reporting format (where existing reporting obligations via a parent ministry exist) or through an online form structured as outlined below, via the Ministry of Tourism and Environment website, for entities where there are no existing reporting obligations to any other ministry:

## **Online Reporting Template to be filled per project**

### **1. Project Title**

*Provide the full title of the project*

### **2. Project Description**

*Briefly describe the high-level objectives of the project, including its climate relevance*

### **3. Implementing Organisation(s)**

*Include the name of your institution and any partners (e.g., donor agencies, NGOs)*

### **4. Project Location**

*Indicate the atoll(s) and island(s) where the project is implemented*

### **5. Climate Action Type**

- ☐ Adaptation
- ☐ Mitigation
- ☐ Loss and Damage
- ☐ Cross-cutting

### **6. Relevant Sector (Refer to Annex 8.1 classification)**

### **7. Financing Instrument**

- ☐ Grant
- ☐ Loan
- ☐ In-kind contribution
- ☐ Other: \_\_\_\_\_

**8. Source(s) of Funds** *(Select all applicable)*

- ☐ Domestic  
☐ International Bilateral  
  
☐ International Multilateral  
☐ Philanthropic  
☐ Private  
☐ Other: \_\_\_\_\_

**9. Total Project Cost (USD and MVR)**

*Indicate the total cost of the project*

**10. Project Start and End Date**

*Indicate the start and anticipated end date of the project*

**11. Amount of Financing**

*Please indicate in MVR and USD equivalents. Provide annual breakdowns for the relevant activities and outputs of the project (not the total project) and categorize by source and instrument.*

Year	Project/Activity Description	Amount		Funder (s) Name	Source of Funds (bilateral, multilateral, private etc)	Financing Instrument
		Amount (MVR)	Amount (USD)			

**12. Project Status**

- ☐ Planned  
☐ Ongoing  
☐ Completed

**13 In-kind contributions (if any)**

*Include estimated values for overhead and staffing costs*

**14. Additional Remarks (Optional)**

---

The following guidance note may be accompanied with the data requests to facilitate the Private entities to complete the form.

## **Guidance Note: Reporting Climate Finance Activities**

### **Purpose of this Guidance**

This guidance note supports all private sector entities, in completing the request for climate finance data. It aligns with the **Framework for Reporting by Non-State Actors** developed by the Ministry of Tourism and Environment. The goal is to enhance transparency and enable the government to account for climate-relevant investments and support from the tourism sector in national and international reporting.

### **What to Report**

Include any project, programme, or activity implemented by your facility that meets the following criteria:

- **Has a climate-related objective**, such as:
  - Adaptation (e.g., strengthening water resilience, shoreline protection)
  - Mitigation (e.g., renewable energy, energy efficiency)
  - Loss and Damage (e.g., recovery from climate-induced flooding or storm events)
  - Enabling environment (e.g., climate risk assessments, training on sustainability practices)
- Falls under a category listed in the [Climate Finance Classification](#) (See Annex 1 of the framework)
- If a project's primary objective is not climate-related, but includes one or more specific climate-relevant activities, then only those climate-specific components should be reported. *Example: If a broader infrastructure project includes the installation of solar PV systems as one output, report only the financing associated with the solar component, not the entire project budget.*
- Only report funds actually received and disbursed during the reporting period. Do not include committed amounts that have not yet been transferred or spent.

### **Example Entry**

#### **Example: Nature-based coastal protection project in resort X**

A resort implemented a multi-year adaptation initiative to strengthen shoreline resilience using nature-based solutions, supported by an international grant and local co-financing. Based on the classification guidance provided in Annex 8.1, they find this activity is aligned to that circled in red below:

Code	Sector (aligned with NDC 3.0)	Activity	Priority
		Scientific research to study the impact of climate change on nature	A
		Creating public awareness on impacts of climate on health	A
		Mental health support targeting psychological distress and trauma by extreme events	A
41040	Coastal Protection	Physical/natural reinforcement of coastline and/or additional coastal structures/ vegetation	A
		Use of technologies that provide technical solutions to enhance coastal protection measures	A
41030	Safeguarding Coral Reefs and Biodiversity	Efforts on prevention of extinction of locally known threatened species under the Maldives red list	A
		Enhance reef monitoring and conservation	A
		Any activity towards biodiversity conservation (monitoring systems, invasive species management)	A
		Natural asset valuation/ natural capital accounting	A
		Nature based solutions	A
		Ecosystem based approaches	A
		Biosphere conservation projects (including payments for ecosystem services) targeting reducing emissions from the deforestation	C-C
		Coral Reef Monitoring/ Valuation/ Restoration	A
		Establishment of core protected areas and buffer zones for sustainable use of biodiversity and water to meet livelihood needs	A
		Initiatives that maximises synergies between nature and climate financing	A
332	Tourism	Introduction of Climate Proof Technologies	A
		Risk Management/ Climate Insurance Schemes for large and small scale tourism operators	A
		Community Based Adaptation measures	A
		Tourism diversification to empower local island communities	A
		Activities that promotes environmental sustainability	A
		Enhance resilience through ecotourism and nature-based activities	A

## Nature-based Coastal Protection Project in Resort X *(For guidance only)*

### 1. Project Title

Enhancing Coastal Resilience through Nature-Based Solutions at Resort X

### 2. Project Description

This multi-year adaptation initiative aims to strengthen shoreline resilience at Resort X using nature-based solutions such as mangrove restoration and vegetated dune systems. The project reduces coastal erosion and enhances ecosystem-based adaptation in response to rising sea levels and increasing storm surges.

### 3. Implementing Organisation(s)

Resort X Private Limited

Partner(s): International Coastal Resilience Fund (ICRF), Local NGO “BlueReef Maldives”

### 4. Project Location

South Ari Atoll – Resort Island X

### 5. Climate Action Type

- ☒ Adaptation  
☐ Mitigation  
☐ Loss and Damage  
☐ Cross-cutting

### 6. Relevant Sector

Coastal zone protection (Code: 41050 – based on Annex 8.1 classification)

### 7. Financing Instrument

- ☒ Grant  
☐ Loan  
☒ In-kind contribution  
☐ Other: \_\_\_\_\_

### 8. Source(s) of Funds (Select all applicable)

- ☐ Domestic

- ☒ International Bilateral
- ☐ International Multilateral
- ☐ Philanthropic
- ☒ Private

#### 9. Total Project Cost (USD and MVR)

USD 1,500,000 | MVR 23,220,000

#### 10. Project Start and End Date

Start Date: January 2023

End Date: December 2025

#### 11. Amount of Financing

Year	Project / Activity Description	Amount (MVR)	Amount (USD)	Funder(s) Name	Source of Funds	Financing Instrument
2025	Mangrove restoration and planting	10,320,000	666,667	International Coastal Resilience Fund (ICRF)	Bilateral	Grant
2025	Vegetated dune system installation and maintenance	5,160,000	333,333	International Coastal Resilience Fund (ICRF)	Bilateral	Grant
2025	Training on sustainable management of mangroves	7,740,000	500,000	Resort X	Private	Grant

#### 12. Project Status

- ☐ Planned
- ☒ Ongoing
- ☐ Completed

#### 13. In-kind contributions (if any)

Resort X – Provided land, labour, and maintenance support for mangrove restoration and dune infrastructure (estimated MVR 7,740,000 / USD 500,000)

#### 14. Additional Remarks (Optional)

The project aligns with national ecosystem-based adaptation strategies and contributes to community education on coastal resilience.

-----

#### Instructions for Submission

- Report all **climate-relevant activities** undertaken by your facility during the reporting year, based on the criteria above.
- If your resort implemented **more than one** climate-related initiative, fill one form per project

### **Need Help?**

For clarification or support in identifying and classifying your activity as climate-related, please contact:

**Climate Change Department**

Ministry of Tourism and Environment

Email: [insert contact email]